



Library is a place for study, reading, and research, therefore, to provide better services, the library users are advised to abide by the following rules.

### REGULATIONS AND USER CONDUCT

(w.e.f. January, 2018)

1. The CSH library is normally open from 9.00 am to 5.00 pm from Monday to Friday.
2. The user of the CSH must have a validated CSH ID to check out reserves and books.
3. Conversation and any other behavior likely to disturb to other users must be avoided in the reading area.
4. Smoking, eating and drinking are forbidden in the Library.
5. Mobile phone should be in silent mode and other sound equipments are not allowed.
6. Do not shelve books yourself after use. Leave them on the tables to be shelved by the librarian.
7. Do not take out the library materials without proper borrowing.
8. Don't forget personal items (including papers, bottles and other litters) while leaving the library.
9. Internet Services are just for research purposes and must not be used for other reasons.
10. Bags are not allowed inside the CSH library and we have no responsibility for the loss of any unattended values.
11. Regular users must inform the librarian about any changes of address, telephone number and email.

### Disciplinary Action:

The Librarian of the Centre for Social Sciences and Humanities reserves the rights to withdraw the CSH facilities from anyone in breach of any of these rules and regulations.

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Librarian

*Priyanka*

Director of CSH

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